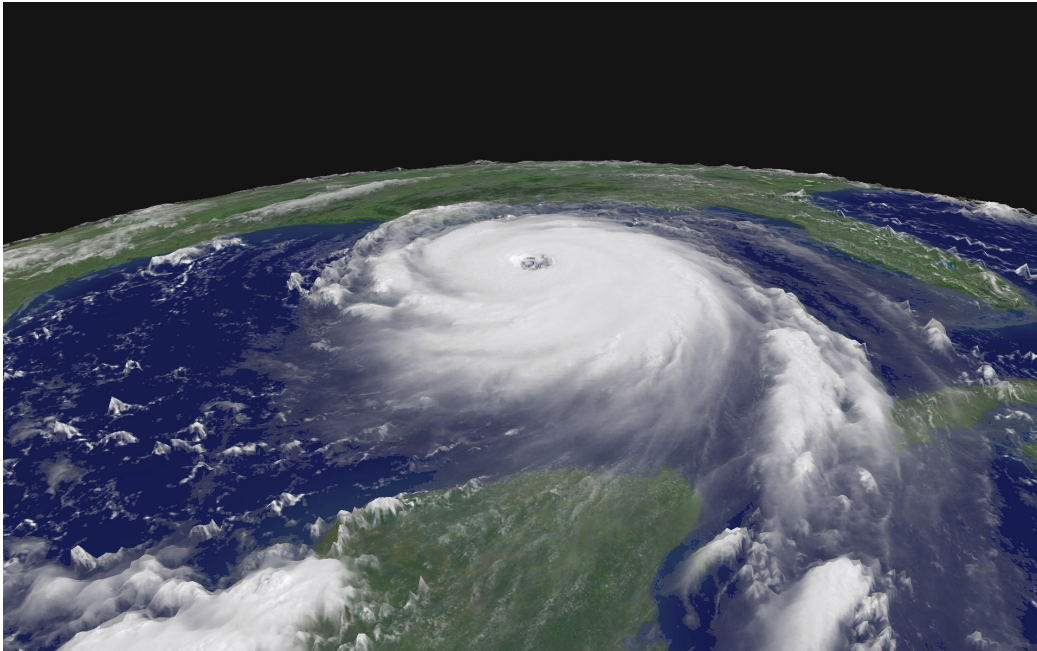


[CLUB NAME]
HURRICANE ACTIVATION PLAN

[EXCERPT VERSION]



Club Main Phone: [number]
Club Email Address: [email]

Date of last update: [date]
Updated by: [Name]

Template Developed By:
The Burgee Program and Gowrie Group
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DISCLAIMER: Although the information and recommendations contained in this document have been compiled from sources believed to be reliable, Gowrie Group and [CLUB NAME] make no guarantee as to, and assume no responsibility for, the correctness, sufficiency or completeness of such information or recommendations. Each club using this Plan should customize the document to meet the unique needs of their own facility and property. Other or additional safety measures not included in this document may be required under particular circumstances. Any reference to actual companies is unintentional and should be construed as fictional.

***To obtain the FULL VERSION of this 14 page document in an editable Word Document format that can be customized for your club please contact:
The Burgee Program at burgee@gowrie.com or 800.262.8911***

PART A: PRESEASON PREPARATION

I: INTRODUCTION

The [CLUB NAME] Hurricane Plan is a pre-determined action plan that will be initiated by the Commodore when there is a hurricane or storm threatening the Club and its employees, members, and facilities.

The primary objectives of this Hurricane Plan are to ensure the safety of all people associated with the Club, and to minimize damage to the Club's facilities and the member's boats.

The Plan is designed to be initiated 72 hours prior to the storm making landfall, and to be completed within the next 48 hours. The Plan leaves 24 hours prior to landfall to allow for possible evacuations from the area and other unexpected circumstances.

Updating: Each club using this Plan should customize the document to meet the unique needs of their own facility, boats, and property. All [BLUE] text, team information, action plan details, and contact information should be reviewed and updated annually, prior to June 1st. Once the document has been updated for the current year a copy of it should be emailed to all members/staff. **All Flag Officers and Hurricane Response Team members should also be given a hard copy of the document.**

II: HURRICANE TERMINOLOGY

Hurricane season in the Atlantic begins on June 1st and ends November 30th.

- **A Hurricane Watch** is issued for a specific area by the National Weather Service when the onset of hurricane conditions is *possible* within 48 hours.
- **A Hurricane Warning** is issued for a specific area by the National Weather Service when the onset of hurricane conditions is *expected* within 36 hours or less.
- **A Major Hurricane** is classified as a Category 3 or higher.

Saffir-Simpson Hurricane Wind Scale (scale updated in 2012 by NHC):

Category	Winds	Summary
1	74-95 mph 64-82 knots	Very dangerous winds will produce some damage
2	96-110 mph 83-95 knots	Extremely dangerous winds will cause extensive damage
3	111-129 mph 96-112 knots	Devastating damage will occur
4	130-156 mph 113-136 knots	Catastrophic damage will occur
5	157 mph or higher 137 knots or higher	Catastrophic damage will occur

A Hurricane is not only a wind event; **it is also a flood/surge event.** In addition to wind damage, there is significant risk of damage and loss of assets from flooding, water pressure, surging.

III. ACTIVATION & THE HURRICANE RESPONSE TEAM

The Commodore of [CLUB NAME] will make the formal decisions to activate The Hurricane Plan approximately 72 hours prior to the onset of a severe storm or hurricane in the geographic vicinity of the Club. If the Commodore is not available, the person responsible for activating The Plan will be determined by the Chain of Command table below.

Prior to the start of the Hurricane Season (by June 1st) the Club will name a Hurricane Response Team (HRT). It may be appropriate for the same person to assume more than one role on the team. The team should always have a minimum of 3 people on it.

The Hurricane Response Team and/or the Commodore may modify The Plan to respond to any and all unexpected storm conditions.

*Chain of Command, Hurricane Response Team, and Insurance Contact/Claims information should be updated prior to June 1st each year. **Hard copies should be printed and distributed.***

Chain of Command for Activation: Updated [insert date]

Order	Title	Name	Landline Phone #	Cell Phone #
1	Commodore			
2	Vice Commodore			
3	Rear Commodore			
4	General Manager			

Hurricane Response Team: Updated [insert date]

Role Title	Name	Landline Phone #	Cell Phone #
Hurricane Team Leader			
Communications Leader			
Club-Owned Boats Leader			
Member-Owned Boats Leader			
Facilities/Property Leader			
OTHER			

Insurance Company Information: Updated [insert date]

Agent: [account manager name], [phone], [email]

Insurance Carrier: [insert]

Claims Phone #: [insert]

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THE BURGEE PROGRAM

By **GowrieGroup**

